

**The Detroit (MI) Chapter of The Links, Inc.**  
**Meeting Minutes**  
**December 14, 2022**

**Call to Order:** 6:27pm by President Patricia White.

**Hymn followed by Pledge.**

**Attendance / Roll Call:** Taken by Link Yolanda Bates. A quorum was established. All active members were present except: Doris Anderson, Alecia Ashford-Taylor, Angel Austin, Deborah Ford, Carol Jupiter Garibaldi, Tiffany Gunter, Judith McNeeley, Linda Parker, and Judy Summers.

**Call for Acceptance of Consent Agenda:** A motion was made to approve the Consent Agenda. It was properly seconded and adopted by unanimous vote.

**President Report** - Link Patricia White

- There is an ethics seminar tonight at 9 pm. Please participate in the Links webinars as they are informative and Members can get service hours for their participation.
  - Link Shirley Mobley-Woods stated that there will be more ethics training opportunities through January. Everyone must be trained by the end of January and go on the National website to acknowledge their participation in the training.
- Mid-year summaries from Committee Chairs should be submitted to the President by December 30th. If your committee aligns with the Operations Chair, submit your report to Link Michele Peterson.
- The next meeting will be February 8th. It will be a longer meeting as we will also allot time for our winter retreat.
  - Link Marcia Holland Turner asked Members to let her know tonight if you want to go on the Reunion Resort retreat in Orlando. Also, if you are going to Reunion Resort, reserve your room through the link that was provided to get the lower priced room rate. Members were asked to provide their roommate selection tonight. We have until January 18th to have all the rooms booked.

**Vice President Report** - Link Kimberly Keaton-Williams

- Please read the Vice-President Report on the Chapter website. Anyone in the Chapter who has not attended a Central Area Conference or a National Assembly must attend in 2023 to meet their one-in-five attendance requirement.

### **Treasurer Report - Link Tyra Evans**

- The Treasurer Report and draft budget are on the website. Link Tyra requested feedback from Members on the three items highlighted in blue on the draft budget.
- There will be a Zoom meeting in January to discuss the budget.
- Last program year, the financial forms and documents were not submitted by the September 15th deadline. We are waiting for the invoice from National to see what the fine will be for missing the deadline.
- Five items weren't submitted by the deadline, but we requested an extension and got the items turned in. The two items that we expect to be fined for are the Internal Certification Form, which is a \$500 fine, and the IRS document. The fine for not timely submitting the IRS document will come directly from the IRS.
- Link Tyra reached out to National about an overpayment last year and National gave the Chapter a credit for the overpayment.

### **Operations Report - Link Michele Peterson**

- There will be training on how to use the marketing calendar at the February meeting.
- Link Katrina is working to clean up the historical documents on the Members Only section of the website.
- Link Michele is working with the Archives Committee to get boxes out of Link Aretha Marshall's basement. They need help in identifying Members in the photos and will reach out to Alumnae Members for assistance. Once all the material is organized, it will be set up as a public display.

### **Corresponding Secretary Report - Link Mearon Lewers**

- When you need Chapter correspondence sent out, send an email with the attachment to Link Patricia and Link Mearon. Link Mearon will send it out once Link Patricia approves it.

### **Old Business**

- Link Patricia asked that Members respond to the meeting invitation a week before the meeting so there is an accurate count as to who will be attending and eating at the meeting. We have to give a meal count to the club the Monday before the meeting. This allows us to have enough food and chairs for all Members in attendance.

**Meeting Adjourned: 7:02 pm**