



SEPTEMBER 11th CONSENT AGENDA

- I.** Let's Mingle- Links Arrive & Socialize (5:45 p.m.)
- II.** Membership Moments Activity (6:00 pm)
- III.** Welcome & Call to Order– Link Kim (6:25 pm)
- IV.** Chapter Pledge and Hymn (6:30 p.m.)
- V.** Roll Call - Link Khalilah (6:35 p.m.)
- VI.** Call for May Minutes Approval - Link Kim (6:40 p.m.)
- VII.** Call for Approval of September Meeting Consent Agenda – Link Kim (6:43 p.m.)
- VIII.** President's Report (Highlights)- Link Kim (6:45 p.m.)
- IX.** Vice President Report- Link Kristi (6:55 p.m.)
- X.** Financial Updates – Links Tyra & Yolanda (7:00 pm)
- XI.** Progaming Update – Link Roshunda (7:10 p.m.)
- XII.** Fundraising Update – Link Denise (7:15 p.m.)
- XIII.** Technology Training– Link Katrina (7:20 p.m.)
- XIV.** Protocol Moment- Link Judy (7:35 p.m.)
- XV.** New Business (7:40 p.m.)
- XVI.** Amenities- (7:45 pm)
- XVII.** Adjourn Link Kim (7:50 pm)



PRESIDENT'S REPORT

Priorities

- **Friendship:** The foundation of our organization, enabling everything that we do.
- **Member Engagement:** This is your chapter. Your voice matters. Bring your ideas and talents.
- **Service:** To our community and our chapter, to the best of our ability.
- **Operational Excellence:** Effective and efficient processes that enable our chapter to run well and be compliant with national requirements.
- **45th Links National Assembly:** Plan and prepare. Detroit. June 24-28, 2026.

Central Area Summit. Omaha, Nebraska (October 31 – November 3, 2024)

- Mastering the Playbook: Strategies for Excellent Leadership
- 4 Tracks: 2 Leadership (1 for Presidents/VPs, 1 for other elected officers, facet chairs, committee chairs and aspiring leaders), 1 Fund Development, 1 Programming).

Bylaws Updates

- Phase 1: The Detroit Chapter Bylaws will be updated to comply with the new bylaw amendments that were voted on at the 44th National Assembly.
 - Updates submitted to the Area Parliamentarian by November 1st.
 - Area Parliamentarian will submit amended chapter bylaws to the National Parliamentarian by November 30th.
- Phase 2: The Bylaws committee will lay out a timeline for chapter members to submit recommendations for additional changes to our bylaws.

Fiscal Responsibility

- Please be sure to know your budget for all programs and operational needs so we can stay within our means.
- Last fiscal year, we unintentionally ran over budget in a couple of areas. We are fine for this FY, but we do not have cushion for excess.
- Please stay within budget unless you receive approval from Madam Treasurer and me that we have identified a source to cover the overage.

Security Breach



- A Link Sister notified me that there was a security issue with a few months of our Chapter Reports. She was able to access the reports through a general google search.
- Technology Chair Katrina was immediately notified. The security issue has been addressed.

Social Action

- Link Up The Vote – National goal for the Links to register 100,000 new voters (335 per chapter).

Meal Payment Plan

- At our August 3rd Retreat, the motion passed to adopt our streamlined meal payment plan.
- **Option 1:** 1 Installment of \$455. **Option 2:** 2 Installments - \$260/\$195. **Option 3:** No Meals.

Chapter Meeting Venues

- Detroit Golf Club: September 2024, December 2024, March 2025, April 2025.
- Aurora Italiana Restaurant: October 2024, November 2024, February 2024.

Preparation for the 45th National Assembly

- We are awaiting an update from Madam President Ethel on when she will meet with the Metro Detroit Council Presidents to share her vision and the roles/responsibilities for our chapters.
- I anticipate that we will have an assessment as part of our contribution to the National Assembly.
- There should be opportunities to help reduce that assessment through fundraising, if desired.

Continuous Learning for Our Chapter

- Monthly Protocol Pearls delivered by Madam Protocol Chair, Link Judy McNeeley.
- Monthly or Quarterly Technology Tips delivered by Madam Technology Chair, Katrina Marion.

Important Dates

- **September 28th:** Detroit Links Fundraiser, Detroit Historical Museum. 6 p.m.
- **September 28th:** Walking for Healthy Living (National Signature Program). Normandy Oaks Park, Royal Oak. 10 a.m. – 12 noon.
- **October 31st – November 3rd:** Central Area Summit
- **November 2nd:** STEAMM Youth Event (Metro Detroit Links). 9 a.m. – 3 p.m. UD Mercy, Detroit.



Meeting Minutes May 8, 2024

Linkspiration: In honor of Mother's Day, Links shared insightful advice from their mothers.

Call to Order: 6:28 pm by President Patricia White Introduction of Alumna

Members

Attendance / Roll Call: Taken by Link Yolanda Bates. A quorum was established. All active members were present except: Alecia Ashford-Taylor, Shauna Ryder Diggs, Deborah Ford, Charmaine Johnson, Jacqueline Johnson, Denise Lewis, Sherri Pierce, Marlo Johnson, Lauren Sanders, and Khalilah Spencer.

Hymn followed by Pledge

Approval of Minutes: Link Iris Taylor moved to approve the April Meeting Minutes. Link Denise Brooks-Williams seconded the Motion. The Motion passed with one abstention from Link Tiffany Gunter.

Vice-President's Report - Link Kimberly Keaton-Williams

- As of June 9th, we have 57 Chapter members. Link Joanna Wells Masten is on an attendance sabbatical and Link Anika Goss is on a leave of absence.
- The candidates completed orientation and passed their membership test. All they have to do now is complete their service project.
- May 11th is the video shoot to get people excited about the 2026 National Assembly.
- May 17th is the Chapter friendship event.
- June 9th is the induction. Please wear all white attire and arrive by 10:45 am.
- The retreat is August 3rd.
- We are planning to order name badges. The cost is \$12 plus shipping. If you don't have one, please reach out to Link Kristi Stepp. She'll place one order for the Chapter.

Treasurer's Report - Link Tyra Evans



- The Treasurer's Report was received and placed on file.
- The end of the year report is on the website, and it has everything categorized by month.
- For April we started with \$45,896 in our account. We received credits of about \$4,500, which gave us \$50,401.67. We had \$22,877 deducted in dues and other items. We ended up with \$27,523. The extra money in the account is from intake funds.
- In our restricted account, we started with \$23,338. We had \$5,000 worth of debits for the Art Facet, International Trends Facet, and KARES. We ended the year with \$18,309.61. We are awaiting approximately \$6,000 as a KARES deposit.
- We are managing the STEAMM budget this year, because Link Katrina Marion is our chair. So there is \$9,418 in our account for STEAMM.
- We are starting the year with about \$45,000. The last two years, we started the program year with about \$60,000, which is why we are having a fundraiser this year.
- We have \$28,000 in our fundraising account.
- National would like us to start using Jotform as an electronic voucher by December.

Fundraising Committee - Link Denise Brooks-Williams

- The fundraiser will be September 28th and will be linked to the exhibit at the Detroit Historical Museum.
- It will be a strolling event. There will be seating for those who want to sit and reserved seating for those who have mobility issues. We will have full utilization of the museum. We'll have a DJ on one level and a band on one level. There will be food stations and bars situated throughout the museum.
- The ticket price will be \$250. Every Link and new Link will be responsible for 9 tickets. The fair market value will be no less than \$100 for tax purposes. This will generate \$50,000.
 - Link Mearon Lewers moved to accept the Committee's fundraising concept and the requirement that each member and new member be responsible for 9 tickets for a total of \$2,250. Link Gail Perry-Mason seconded the Motion. There were 27 yes votes. There were no abstentions. There was no opposition.
- Link Tyra Evans stated that every check has to be written to the Foundation for tax deductions purposes.

President's Report - Link Patricia White

- Please complete your Black KARES training. The link to the training is in GroupMe and has been sent out via email.



- Link Chrystal Wilson informed us that the Art Facet partnered with the DIA to participate in the National Art Poster Contest. The students made posters and one young lady's poster was selected for entry into the poster contest. She asked Members to vote for our candidate when the voting platform opens.
 - Link Denise Brooks-Williams moved that the Chapter spend up to \$200 to support the National Assembly Day of Service. Link Allison Martin seconded the Motion. The Motion passed unanimously.
- Release October 12, 2024 for the Hat Strut until further notice.
- President's Points of Pride:
 - Link Katrina Marion created an electronic integrated calendar on the Chapter website and Chapter officer emails that follow the position. The inaugural celebration of our outgoing President was held at Link Kristi Stepp's home in June of 2022. Link Patricia attended The National Assembly in Baltimore and The Central Area Conference in Chicago. Link Marcia Holland Turner and her committee threw a holiday party to remember. Link Michele Peterson completed the archives project that will be displayed at the Detroit Historical Museum.
- Awards
 - Link Chrystal Wilson received the Sisterhood Award.
 - Link Michele Peterson received the President's Award.
 - Links Allison Martin, Marcia Holland Turner and Denise Brooks-Williams received flowers for their assistance during Link Patricia's tenure.
 - Link Kristi Stepp received flowers for her work on the Black Family Wellness Expo.
- Link Kimberly Keaton-Williams presented flowers and a gift from the Chapter to Link Patricia for her service.

New Business No new business

Old Business No old business

Installation of Officers: Link Kimberly Keaton-Williams was installed as President, Link Kristi Stepp was installed as Vice-President, Link Tyra Evans was installed as Treasurer, Link Mearon Lewers was installed as Corresponding Secretary, and Link Yolanda Bates was installed as Financial Secretary.

Meeting Adjourned: The meeting was adjourned at 7:58 pm.



Linked in Friendship, Connected in Service
Detroit (MI) Chapter



**TREASURER'S MONTHLY REPORT – UNRESTRICTED
AND RESTRICTED ACCOUNTS**

Detroit (MI) Chapter of The Links, Incorporated
August MONTHLY FINANCIAL REPORT 2024

Link Tyra Evans
Detroit (MI) Links Chapter Inc.



Linked in Friendship, Connected in Service
Detroit (MI) Chapter



**DETROIT CHAPTER HAS
ZELLE!!!!**

Detroitlinkszelle@gmail.com

Unrestricted Chase Banking Account

	OPERATIONS CHECKING ACCOUNTING	
	Balance Forward, August 1, 2024, Income	\$16,584.71
	Deposit/Credits via Paypal/Zelle -	\$14,294.59
	Total Income and Interest	\$0.00
	Total Brought Forward, Income and Interest	\$ 30,879.30



Linked in Friendship, Connected in Service
Detroit (MI) Chapter

If you have any questions, please call the number on this statement. We accept operator relay calls.

CHECKING SUMMARY

Chase Business Complete Checking

	INSTANCES	AMOUNT
Beginning Balance		\$16,584.71
Deposits and Additions	35	14,294.59
Checks Paid	2	-552.50
Electronic Withdrawals	5	-5,837.63
Ending Balance	42	\$24,489.17

Deposits: retreat, fundraising transfers
Expenses: retreat, pmt to Aurora

Chase Bank Summary

Unrestricted Chase Banking Account



BALANCE \$30,879.30



Expenses/Checks incl. PayPal/Zelle - \$6,390.13



Bank Balance - August 31,2024 \$24,489.17



Restricted Account

Restricted Chase Banking Account



RESTRICTED MONTHLY FINANCIAL REPORT



Balance Forward, August 1, 2024 Income
\$31,733.77



Linked in Friendship, Connected in Service
Detroit (MI) Chapter

Chase Bank



JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218 - 2051

00087279 DRE 021 210 24424 NNNNNNNNNN 1 000000000 62 0000
THE LINKS INC DETROIT CHAPTER
727 HARCOURT RD
GROSSE POINTE PARK MI 48230

August 01, 2024 through August 30, 2024
Account Number: **000000814498994**

CUSTOMER SERVICE INFORMATION

Web site: [Chase.com](https://www.chase.com)
Service Center: **1-800-242-7338**
Para Espanol: 1-888-622-4273
International Calls: 1-713-262-1679
We accept operator relay calls

We're updating our Deposit Account Agreement, including the Arbitration section

On November 17, 2024, we're updating section X, *Arbitration: Resolving Disputes* in the Deposit Account Agreement. We've included excerpts of the more significant updates at the end of this statement. The Arbitration section explains how potential disputes and claims are handled between us. **You can opt out of arbitration any time before January 16, 2025, by calling us at 1-800-242-7338.**

You can view the full updated section in the Deposit Account Agreement which will be available on November 17 at [chase.com/business/disclosures](https://www.chase.com/business/disclosures) or by visiting a branch. The new agreement will include these changes as well as any additional updates occurring at this time.

If you have any questions, please call the number on this statement. We accept operator relay calls.

CHECKING SUMMARY

Chase Business Complete Checking

	INSTANCES	AMOUNT
Beginning Balance		\$31,733.77
Deposits and Additions	1	1,309.63
Electronic Withdrawals	2	-5,800.00
Ending Balance	3	\$27,243.40



August Deposits/Expenses

DEPOSITS AND ADDITIONS

DATE	DESCRIPTION	AMOUNT
08/22	Online Transfer From Chk ...9018 Transaction#: 21809718835	\$1,309.63
Total Deposits and Additions		\$1,309.63

ELECTRONIC WITHDRAWALS

DATE	DESCRIPTION	AMOUNT
08/14	08/14 Online Transfer To Chk ...9018 Transaction#: 21723396122	\$4,000.00
08/16	Zelle Payment To Leslie Ferguson Jpm99Am2Rsj	1,800.00
Total Electronic Withdrawals		\$5,800.00

Deposits: Fundraiser
 Expenses: fundraiser transfer, Music deposit

Restricted Chase account



LESS: Bank Charges \$0.00
Deposit of \$1,309.63
Balance Brought Forward: \$33,043



Expenses/Checks incl. PayPal/Zelle: \$5,800.00



Bank Balance - July 31, 2024 **\$27,243.40**



Linked in Friendship, Connected in Service
Detroit (MI) Chapter





Linked in Friendship, Connected in Service
Detroit (MI) Chapter

Program Committee Report
September 11, 2024
Roshunda Price, Chair

Program Committee: HHS: Christina Clark* and Marlo Johnson Roebuck**; ITS: Gail Perry-Mason* and Dr. Jeanne Wardford**; STY: Shirley Mobley Woods* and Joanna Masten**, NTS: Sherri Pierce* and Linda Parker**; Arts: Chrystal Wilson* and Kimberly Gill**

*Chair; **Co-chair

Overview of Program Committee: Under local and national bylaws, the Program Committee:

- is made up of facet chairs and co-chairs
- is responsible for implementing chapter and national programs

Although the Program Committee is responsible for implementing chapter and national programming, and the facets are responsible for implementing facet programming/activities, the Programs are chapter programs. **All Links are encouraged and expected to participate and support all facet and chapter programming.** Per the chapter bylaws active members “Must participate in Chapter activities and programs designed to implement the national programs of the The Links, Incorporated.”

Service Partners: The School at Marygrove and the YWCA Interim House will be our service partners for the 2024-2025 club year; each facet to determine with which service partner they would conduct programming.

Facet Activities: The committee decided that it would implement an umbrella program for the School at Marygrove, programming beginning with 9th grade and following same students through 12th grade/graduation. Programming at Interim House would be stand-alone programming.

Upcoming Activities:

- **2024 Walk for A Healthy Living**, Saturday, September 28, 10:00 am -12:00 pm, Normandy Oaks Park, Royal Oak, MI
 - Community invited to participate, registration link: <https://tinyurl.com/bdzabm99> (please share with family and friends)
 - It is the same day as fundraiser; hopefully some will be able to join if only for an hour
 - See flyer at: <https://mail.google.com/mail/u/1?ui=2&ik=9bc819ce16&attid=0.3&permmsgid=msg-f:1809650774733724724&th=191d2bcaab839c34&view=att&disp=safe&realattid=191d2b7282b12c657bb1>
- **National Trends and Services Facet Activity**, Thursday, October 10, 9:00 am – 10:40 am, The School at Marygrove
- **Link Up The Vote:** The committee is working on two projects for Link Up The Vote:
 - **Link Up the Vote Video**



- Preliminary plans for distribution include chapter website, YouTube and other metro area Links chapters via the shared SharePoint/google docs folder for LUTV
- **Digital Voter Guide and Information**
 - Will include live links to voter registration and absentee ballot applications
- **Goal**
 - To provide Michigan Voter Information and Education
 - Accessible via QR code (chapter website will be landing page);
 - bit.ly will be used to track usage
 - QR/bit.ly be widely distributed (e.g., other Links Chapters, students at The Marygrove School, churches and local Jack & Jill chapters)
 - Each chapter member is asked to distribute via their social media
- **Programming Webinars (Please attend if you can; registration required):**
 - **Best Practices for Elevating Your Chapter's Programming — Part 2; Wednesday, September 18, 2024, at 8:30 p.m. EDT**
 - Best Practices for Elevating Your Chapter's Programming — Part 1 was held on Wednesday, September 4, 2024, at 8:30 p.m. EDT (**Check national website for recording link and slides**)
- **Community Hat Strut:** The committee is exploring alternative ways to support breast cancer awareness month in lieu of the Community Hat Strut including activities during the October chapter meeting. More details to follow.
- **Other chapter and national programming:** There are numerous chapter and national program initiatives; we cannot do them all. To have the greatest level of chapter engagement and participation, and program success, the Program Committee will review the list of recommended programs and bring recommendations to the chapter. The will of the chapter will be the final determinant for programming outside of the facet programs.

Program Calendar: Facet activities and chapter programs will be included on the chapter calendar posted on the website in addition to announcements during the chapter meeting.

Program Survey/Year-end report: The program committee is working with the Chapter Operations Chair (Link Michele Peterson) to create a program survey that will be completed after every activity/program and will assist in preparation of the year-end program report submitted to the national chapter.

Alumna Member Participation and Support: According to the chapter bylaws, Alumna members have all the rights and privileges of The Links, Incorporated except voting, holding chairmanships of committees and holding office. Alumna members should be invited to facet and chapter programming, and, at the discretion of the committee/facet, planning meetings.

Chapter Meeting Report Out: Upcoming facet activities and chapter programs will be announced during chapter meetings to facilitate chapter-wide participation.