



**DETROIT CHAPTER OF THE LINKS INC.
Agenda for December 11, 2024**

- I.** Let's Mingle – Links Arrive & Socialize (5:45 p.m.)
- II.** Membership Moments Activity (6:00 pm)
- III.** Welcome & Call to Order – Link Kim (6:25 pm)
- IV.** Chapter Pledge and Hymn (6:30 p.m.)
- V.** Roll Call - Link Khalilah (6:35 p.m.)
- VI.** Call for Approval of November Meeting Minutes – Link Kim (6:40 p.m.)
- VII.** Call for Approval of Agenda – Link Kim (6:43 p.m.)
- VIII.** President's Report – Link Kim (6:45 p.m.)
- IX.** Vice President Report – Link Kristi (6:50 p.m.)
- X.** Financial Update – Link Tyra (7:00 p.m.)
- XI.** Programming Update – Link Roshunda (7:05 p.m.)
- XII.** Protocol Moment – Link Judith (7:10 p.m.)
- XIII.** Ethics and Standards Training Update – Link Shirley (7:15 p.m.)
- XIV.** Technology Training – Link Katrina (7:20 p.m.)
- XV.** New Business (7:35 p.m.)
- XVI.** Amenities (7:45 p.m.)
- XVII.** Adjourn – Link Kim (7:50 p.m.)
- XVIII.** Chapter Photo



Meeting Minutes – November 13, 2024

Call to Order: President Kimberly Keaton Williams called the meeting to order at approximately 6:30 p.m.

Attendance/Roll Call: Link Khalilah Spencer took roll call. A quorum was established. All active members were present except: Link Alecia Ashford-Taylor, Link Shauna Diggs, Link Jennifer Fuller, Link Anika Goss-Foster, Link Tiffany Gunter, Link Patricia White, Link Kimberly Gill, Link Denise Lewis, Link Marlo Roebuck, Link Katrina Turnbow-Marion, Link Alison Vaughn, Link Chrystal Wilson, Link Corri Wofford and Link Christina Clark.

Hymn followed by Pledge.

The Chapter then conducted the Ceremony of Friendship.

Approval of Minutes: Moved by Link Judy McNeely and seconded by Link Linda Parker. Motion passed without hesitancy or abstention.

Approval of Consent Agenda: Moved by Link Beverly Green and seconded by Link Beverly Norrell-Aitch. Motion passed without hesitancy or abstention.

President's Report: Link Kimberly Keaton Williams provided a written report with the Consent Agenda. In addition to going through the written report. She noted that we are celebrating Founder's Day (November 9, 1946) and she welcomed Link Melanie Harris who transferred to the chapter from the Portland, Oregon chapter. She also noted our new honorary Link, Ambassador Susan Rice who was inducted over the weekend. She noted that there are no updates regarding on when Madam National President is returning to Detroit, but she stated that she is schedule to come back in January to hold a town hall to discuss the National Assembly in Detroit. She also ask for those with sponsorship contacts and names to share that information.

She noted that our operations Chair Link Michele turned in our strategic plan in August 2024, well before the October deadline.

She also noted Link Katrina Marion for her work on the outstanding STEAMM program. There were over 140 students, and more than 50 Links participating. There were 30 universities also represented at the college fair.



Madam President called for a formal membership vote to accept the Membership Committee's recommendation to forego membership intake this year. **Link Linda Parker moved, and the motion was seconded by Link Beverly Green. The motion passed by the body without hesitancy or abstention.**

She also noted that the second (and final) Ethics and Standards Training Seminar is scheduled for November 21, 2024, with a reminder to complete the certification on the national membership portal.

She closed her report with a reminder that we are back at the Detroit Golf Club for our December 11th chapter meeting.

Vice-President's Report: Link Kristi Stepp provided a written report with the Consent Agenda. She noted that everyone should allocate one service hour for reviewing the materials and consent agenda. Link Kristi also noted that the new members will also receive service hours for their community project during membership intake.

Our new Link sister Melanie Harris was also introduced, and she gave brief remarks.

Link Kristi provided a copy of the service hours report, which is also available on the website. She noted that everyone should be tracking now so they accumulate service hours.

She also noted that alumnae Link sister squads will be delivering poinsettias for our alumnae Link sisters in December.

She also noted that the Metro Detroit Links Friendship event is tomorrow on November 14 at the Detroit Golf Club.

She also said there will be a holiday event for Links and a guest on either December 8 or 15th event at Five Irons from 3-5 p.m. She took a vote and more details on the date will follow.

She also noted that there is a webinar on "Charting a Path Towards Board Leadership" regarding corporate board service. After the webinar, there will be information on how to sign up for a workshop for those who wish to pursue how to serve on for profit boards.

Lastly, the chapter we will have Summer Solstice on Friday, June 20, 2025, at a rooftop location to be announced.

Treasurer's Report: Link Tyra Evans provided a written report with the Consent Agenda. She noted that everyone is using Zelle. She noted that we are moving to use JotForm for reimbursements. She and Link Katrina will provide some training on how to use Jotform.



Link Tyra provide details regarding the account balances - unrestricted account with \$24,747.00 balance and \$23,864 balance in the restricted account. The fundraiser raised about \$140,000 and the expenses were about \$63-65,000. The money is currently in the foundation account with a balance of approximately \$50,000. The chapter will need to decide what amount to transfer to the restricted account for programs.

Program Chair Report: Link Roshunda Price provided a written report with the Consent Agenda. Link Linda Parker discussed the NTS facet *Link Up the Vote* program that occurred on October 10, 2024, at the School at Marygrove. They registered 99 students to vote, who also received a gift card to register. The panel was excellently moderated by Link Kim Trent. Overall, it was a wonderful event, and it was great to engage and connect with young people.

Link Joanna Masten announced a service project with Interim House. They need the following: 1) white twin size sheets, 2) white towel sets, 3) toiletries, and 4) gift cards (Target, Meijer, etc.). Please bring the items to the December chapter. We will bring it to the December chapter meeting. Link Joanna and Link Roshunda will deliver the items to Interim House.

Link Roshunda closed out the report with a “thank you” for those participated in the *Link Up the Vote* activity. She also thanked Link Iris who provided the gift cards for the students.

Parliamentarian Report: Link Gladys Ayala Prempeh provided an update that the Bylaws committee has updated the Chapter Bylaws to comply with the National Bylaws.

She noted several significant changes to the order of articles and the order of the Bylaws. One, the annual meeting is moved to April with the annual report and elections also occurring in April. Two, membership voting must occur between November and January, with daughter of Links voting occurring between September and January. Three, Chapter membership is limited to 60 members not including the daughter of Links. Four, Links are not allowed to be elected to office in their first year of membership. Lastly, any financial assessments must have 2/3rd vote approval and at least 30 days’ notice. The updated chapter bylaws will be accessible on the chapter website.

The Executive Committee and Bylaws Committee will solicit for input from chapter members as to any additional changes to the bylaws in January.

Protocol Moment: Link Judy McNeely gave report on the November Protocol Moment, which focused on the national pledge and song. Neither can be performed in public or social events where non-Links are present. The official pin can be worn by members when they are officially representing the Links or Link Foundation. The national president can wear the official pin at any time. No other jewelry or



organization's pin should be worn on the right or left side when wearing the Links official pin. Further, the official pin should not be worn with casual dress or attire, at any time.

Amenities: There was an acknowledgement of all November birthdays. Congratulation to Link Marcia announced her retirement and Link Robbie who announced her re-election to the bench.

New Business: Link Mearon gave an update regarding the February retreat planning. She and Link Marlo have been working with Katharine Ayala to assist with planning the winter retreat. Possible options and a pamphlet outlining the cost of several options in the Washington D.C. area or Las Vegas, NV was presented. Ms. Ayala presented on the options and welcomed input and ideas regarding the four options provided. The body also discussed additional dates and ideas. Link Mearon thanked Kathy for her presentation.

Old Business: Link Portia Roberson announced that Focus Hope is part of the *Giving Machine* a charity vending machine, which will be located in the Campus Martius for the holiday season. Link Gail Perry Mason announced that the Sleep Out with Covenant House will be on November 21, 2024.

Meeting Adjourned: The meeting was adjourned at 8:02 p.m.



December 2024 President's Report The Detroit (MI) Chapter of the Links, Incorporated

Priorities

- **Friendship:** The foundation of our organization, enabling everything that we do.
- **Member Engagement:** This is your chapter. Your voice matters. Bring your ideas and talents.
- **Service:** Let us serve our community and our chapter, to the best of our ability.
- **Operational Excellence:** Effective and efficient processes that enable our chapter to run well and be compliant with national requirements.
- **45th Links National Assembly:** Plan and prepare. Detroit. June 24-28, 2026.

Interim House Donation:

- Please bring your donations to our December Chapter Meeting to support Interim House.
 - Twin Sheets, any color
 - Towels, white only
 - Toiletries
 - Gift Cards (e.g. Target, Meijer)

Bylaws Updates

- The Detroit Chapter Bylaws were updated to comply with the new bylaw amendments that were voted on at the 44th National Assembly.
- Additional updates were made to the Bylaws for the Membership Timeline to provide clarity and in alignment with the National Bylaws.
- The Constitution and Bylaws may be amended at any regular meeting:
 - A. By a two-thirds (2/3) vote provided that:
 1. The amendment(s) is presented in writing to the Bylaws Committee at least 7 days prior to the circulation of the amendment to Chapter members at the meeting at which it/they will be considered, subject to the twenty-five (25) day notice period to the Chapter membership.
 2. The proposed amendment(s) is/are circulated to active members of the Chapter at least twenty-five (25) days prior to the Chapter meeting at which it/they will be considered.
 - B. By a nine-tenths (9/10) vote without previous notice.

Preparation for the 45th National Assembly

- Madam President Ethel Isaacs Williams plans to return to Detroit, January 2025, to host a Town Hall for Metro Detroit Links.
- From a financial perspective, our key 45NA responsibility will be hosting a Tuesday (June 23, 2026) dinner for National Leaders. We are also responsible for courtesies for the Leadership Team and hosting the Connecting Links Hospitality Suite.
- An assessment is recommended to support this responsibility.

- The Metro Council Presidents have laid out a preliminary budget for the items above. The Charles H. Wright Museum seems to be our best venue option for the June 23 dinner – considering the ambience, capacity, and cost.
- The recommendation is to split the expense across the 6 chapters, and then the 6 chapters will split the cost across their membership in the form of an assessment.

Ethics and Standards Training

- We have not achieved 100% compliance yet. Let's make it happen!
- Please talk to Link Shirley Mobley-Woods if you have not completed your training or you are having trouble logging your attendance in the portal.

Member Utilization of Personal Emails

- To be compliant, all Links must update the portal with a personal email address.
- Business email addresses will no longer be accepted.
- Currently we have 6 Link Sisters in the Detroit Chapter without personal email addresses in the portal.
- Starting January 2025, Links without personal email addresses will no longer receive communication from the Links Leadership Team.

Meal Payment Plan (FY25/26)

- Payment due March 2025 for the upcoming fiscal year.
- Option 1: One payment to cover 8 meetings: \$520 (\$65 *8)
- Option 2: Payment 1 (March) = \$260 (covers May, September, October, November). Payment 2 (November) = \$260 (covers December, February, March, April)

Important Upcoming Dates

- **December 15, 2024:** Detroit Links Holiday Event. Cambria Hotel, Five Iron Golf. 3-5 p.m.
- **February 1, 2025:** Requests for alumna status must be submitted on or before February 1st.
- **March 15, 2025:** Black Family Wellness Expo.

In Friendship and Service,

Link Kim

Vice President Report

December 2024



Membership Meeting

December 4, 2024

- > We will distribute poinsettias at our November meeting to Alumna Squad members
- > We will hold an **all-chapter event**, including **Connecting Links and guests over 21 years of age**, on **Sunday, December 15** at **Five Iron Golf** in the **Cambria Hotel** in Detroit
 - We have two goals: Providing a casual and fun event and ensuring Links who do not bring a guest feel comfortable and have a great time
- > We would like to hold a **chapter-wide friendship activity in April**
 - Ideas include a party bus crawl to black-owned art galleries and businesses and a spa day (perhaps at MGM)
- > We will hold our **Summer Solstice** event on **Friday, June 20**, and the rooftop event space at **3439 Woodward** has been donated to us!
- > We will hold “**Blind Date**” **dinners** throughout the program year, starting in **January**



Your Membership Committee Members

Chair: Kristi Stepp

Alecia Ashford-Taylor

Denise Brooks-Williams

Allison Martin

Joanna Masten

Kea Norrell-Aitch

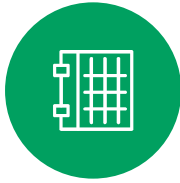
Aida Owens

Sherri Pierce

Lauren Sanders

Marcia Turner

Patricia White



2024-2025 MEMBERSHIP MOMENTS



2024

2025



September	October	November	December	January	February	March	April	May	June
<p>11</p> <p>Detroit Alumna Sister Squads</p> <hr/> <p>11</p> <p>Birthday Cards for Alumna launched</p>		<p>13</p> <p>Ceremony of Friendship during Membership Meeting</p> <hr/> <p>14</p> <p>Friendship Month Event with Metro Detroit Chapters at the Detroit Golf Club</p>	<p>11</p> <p>Alumna Poinsettias distributed to Alumna Squads</p> <hr/> <p>15</p> <p>Chapter-Wide Activity with Connecting Links at Five Iron Golf in the Cambria Hotel</p>	<p>TBD</p> <p>Links "Blind Date" Brunch, Lunch or Dinner</p>	<p>TBD</p> <p>Chapter Retreat (Fun Trip)</p>	<p>TBD</p> <p>Links "Blind Date" Brunch, Lunch or Dinner</p>	<p>TBD</p> <p>Chapter-Wide Friendship Activity</p>	<p>14</p> <p>Alumna Ceremony during Membership Meeting (if needed)</p>	<p>20</p> <p>Summer Solstice Rooftop Celebration</p> <p>3439 Woodward, Detroit</p>



**TREASURER'S MONTHLY REPORT – UNRESTRICTED
AND RESTRICTED ACCOUNTS**

Detroit (MI) Chapter of The Links, Incorporated

November MONTHLY FINANCIAL REPORT 2024

Link Tyra Evans

Detroit (MI) Links Chapter Inc.



**DETROIT CHAPTER HAS
ZELLE!!!!**

Detroitlinkszelle@gmail.com

Unrestricted Chase Banking Account

	OPERATIONS CHECKING ACCOUNTING
	Balance Forward, November 1, 2024, Income \$24,747
	Deposit/Credits via Paypal/Zelle - \$5,915.00
	Total Income and Interest \$0.00
	Total Brought Forward, Income and Interest \$29,396.40

JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218 - 2051

Account Number:

CUSTOMER SERVICE

Web site:
Service Center:
Para Espanol:
International Calls:
We accept operator r

00102126 DRE 021 210 33524 NNNNNNNNNN 1 000000000 62 0000
THE LINKS INC DETROIT CHAPTER
727 HARCOURT RD
GROSSE POINTE PARK MI 48230-1831




CHECKING SUMMARY

Chase Business Complete Checking

	INSTANCES	AMOUNT
Beginning Balance		\$24,747.40
Electronic Withdrawals	5	-2,734.85
Ending Balance	5	\$22,012.55

Chase Bank Summary

Unrestricted Chase Banking Account

	BALANCE	\$24,747.00
	Expenses/Checks incl. PayPal/Zelle -	\$2,734.85
	Bank Balance - October 31, 2024	\$22,012.55

Restricted Account

Restricted Chase Banking Account



RESTRICTED MONTHLY FINANCIAL REPORT



Balance Forward, November 1, 2024 Income
\$23,864.16

Chase Bank Summary



JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218 - 2051

November 01, 2024 through November 29, 2024
Account Number: **000000814498994**

CUSTOMER SERVICE INFORMATION

Web site: [Chase.com](https://www.chase.com)
Service Center: **1-800-242-7338**
Para Espanol: **1-888-622-4273**
International Calls: **1-713-262-1679**
We accept operator relay calls

00102125 DRE 021 210 33524 NNNNNNNNN 1 000000000 62 0000
THE LINKS INC DETROIT CHAPTER
727 HARCOURT RD
GROSSE POINTE PARK MI 48230

CHECKING SUMMARY

Chase Business Complete Checking

	INSTANCES	AMOUNT
Beginning Balance		\$23,864.16
Deposits and Additions	1	250.00
Checks Paid	2	-6,023.45
Electronic Withdrawals	4	-895.09
Ending Balance	7	\$17,195.62

November Expenses

- ▶ Deposits: Fundraiser/STEAM
- ▶ Expenses: NTS Facet

CHECKS PAID (continued)

CHECK NO.	DESCRIPTION	DATE PAID	AMOUNT
2164 * ^		11/04	5,023.45
Total Checks Paid			\$6,023.45

If you see a description in the Checks Paid section, it means that we received only electronic information about the check, not the original or an image of the check. As a result, we're not able to return the check to you or show you an image.

* All of your recent checks may not be on this statement, either because they haven't cleared yet or they were listed on one of your previous statements.

^ An image of this check may be available for you to view on Chase.com.

ELECTRONIC WITHDRAWALS

DATE	DESCRIPTION	AMO UNT
11/07	Zelle Payment To Katrina Marion 22639228926	\$405.00
11/13	Zelle Payment To Sherri Pierce 22706578981	200.00
11/14	Zelle Payment To Renita Clark Jpm99AR68IL3	90.09
11/27	Zelle Payment To Sherri Pierce 22857080475	200.00
Total Electronic Withdrawals		\$895.09

Restricted Chase account



LESS: Bank Charges \$0.00
Deposit of \$250
Balance Brought Forward: \$24,114.16



Expenses/Checks incl. PayPal/Zelle: \$6,918.54



Bank Balance - November 29, 2024 \$17,195.62



- January Zoom meeting to discuss Budget
- February vote on Final budget
- March budget to Regional Treasurer



**Program Committee Report
December 11, 2024
Roshunda Price, Chair**

Program Committee: HHS: Christina Clark* and Marlo Johnson Roebuck**; ITS: Gail Perry-Mason* and Dr. Jeanne “Nosipho” Wardford**; STY: Shirley Mobley Woods* and Joanna Masten**, NTS: Sherri Pierce* and Linda Parker**; Arts: Chrystal Wilson* and Kimberly Gill**

*Chair; **Co-chair

Upcoming Activities:

- **Interim House:** Christmas Donations – Donations will be accepted at the December chapter meeting. Link Joanna to collect and deliver to Interim House.
- **Black Family Wellness Expo**, March 15, 2025. **Volunteers Needed.**
- **Links Day at the Capital**, TBD. **Volunteers Needed.**
- **Other chapter and national programming:** There are numerous chapter and national program initiatives; we cannot do them all. To have the greatest level of chapter engagement and participation, and program success, the Program Committee will review the list of recommended programs and bring recommendations to the chapter. The will of the chapter will be the final determinant for programming outside of the facet programs.

Alumna Member Participation and Support: Please consider inviting Alumna members to facet and chapter programming, and, at the discretion of the committee/facet, planning meetings.

Chapter Meeting Report Out: Upcoming facet activities and chapter programs will be announced during chapter meetings to facilitate chapter-wide participation.

All Links are encouraged and expected to participate and support all facet and chapter programming. Per the chapter bylaws active members “Must participate in Chapter activities and programs designed to implement the national programs of the The Links, Incorporated.”