



**DETROIT CHAPTER OF THE LINKS INC.  
Consent Agenda for February 12, 2025**

- I.** Let's Mingle- Links Arrive & Socialize (5:45 p.m.)
- II.** Membership Moments Activity (6:00 pm)
- III.** Welcome & Call to Order– Link Kim (6:25 pm)
- IV.** Chapter Pledge and Hymn (6:30 p.m.)
- V.** Roll Call - Link Khalilah (6:35 p.m.)
- VI.** Call for December Meeting Minutes Approval - Link Kim (6:40 p.m.)
- VII.** Call for Approval of February Meeting Consent Agenda – Link Kim (6:43 p.m.)
- VIII.** President's Report and Vote on Assessment - Link Kim (6:45 p.m.)
- IX.** Vice President Report and Vote on Bylaw Change- Link Kristi (6:53 p.m.)
- X.** Financial Update and Vote on Membership Dues – Link Tyra (7:00 p.m.)
- XI.** Programming Update – Link Roshunda (7:08 p.m.)
- XII.** Protocol Moment – Link Judith (7:15 p.m.)
- XIII.** New Business (7:20 p.m.)
- XIV.** Amenities (7:25 p.m.)
- XV.** Adjourn - Link Kim (7:30 p.m.)



## Meeting Minutes – December 11, 2024

**Call to Order:** President Kimberly Keaton Williams called the meeting to order at approximately 6:35 p.m. at the Detroit Golf Club

**Attendance/Roll Call:** Link Khalilah Spencer took roll call. A quorum was established. All active members were present except: Link Yolanda Bates, Link Gladys Ayala Prempeh, Link Angel Austin, Link Sandra Bulger, Link Tamira Chapman, Link Christina Clark, Link Deborah Ford, Link Jennifer Fuller, Link Anika Goss-Foster, Link Tiffany Gunter, Link Kimberly Gill, Link Melanie Harris, Link Carla Jones, Link Rose Moten, Link Beverly Norrell-Aitch, Link Michele Peterson, Link Cassie Willis-Abner, and Link Jeanne Wardford.

Hymn followed by Pledge.

The Chapter then conducted the Ceremony of Friendship.

**Approval of Minutes: Moved by Link Mearon Lewers and seconded by Link Judy McNeely. Motion passed without hesitancy or abstention.**

**President's Report:** Link Kimberly Keaton Williams provided a written report.

She noted the Interim House donations of towels and bedding brought to the chapter meeting.

She also provided a bylaws update confirming that the additional updates to the Chapter Bylaws to comply with the national bylaws was finalized. She also explained the procedure for amending chapter bylaws.

Regarding the 45<sup>th</sup> National Assembly, Link Kim noted that there were no new updates from Madam National President. She also reminded the chapter that the MI host chapters have financial responsibilities for the National Assembly, which include covering the cost of a dinner event for the Links national leadership on the evening preceding the national assembly, courtesies for the leadership team, and the hosting the Connecting Links hospitality suite. Given the conversations and planning with other Detroit chapter presidents the individual assessment will likely be lower than \$500.

As to the mandatory Ethics compliance and training, 13 members who still need to complete the Ethics training and certification. Link Shirley Mobley- Woods will contact them. We also have six members who don't have a personal email address in the membership portal. The National Office does not want any business email addresses as the main email contact. If they don't update, they will not receive any communications from the National Office.



She also noted that **February 1, 2025**, is the deadline to apply for alumna status. March 15, 2025, is the Black Family Wellness Expo.

**Vice-President's Report:** Link Kristi Stepp provided a written report.

She noted we will be delivering December holiday poinsettias to our alumnae Link sisters after the meeting.

The chapter holiday event will be at Five-Iron Golf on Sunday, December 15, 2024.

We will have blind dates beginning in February.

Summer Solstice will be on Friday, June 20, 2025.

Link Kristi asked for a motion to approve the attendance sabbaticals for Link Jennifer Fuller and Link Shauna Ryder Diggs. The motion was made by Link Marcia Holland Turner and seconded by Link Robbie Archer. Motion passed by the body without hesitancy or abstention.

Link Kristi explained a requested chapter bylaws change that if a member misses three (3) meetings, she will receive an email from the Membership Chair, copying the Chapter President, to notify her of her membership status and encourage her to attend. Further, she will be advised that she will automatically forfeit her membership if she fails to attend the five (5) required meetings. Link Marlo Roebuck expressed concern that we were shifting to an unofficial communication versus certified mail. We will take a vote at our February 12th chapter meeting.

**Treasurer's Report:** Link Tyra Evans provided a written report.

Link Tyra provided details regarding the account balances - unrestricted account with \$22,012.55 balance and \$17, 195.62 balance in the restricted account. She also contacted Gary Petty, the account representative for fundraising account to discuss tallying up the receipts so the guests get their tax deduction and moving funds to the restricted account.

Link Tyra added that it is budget time again. She is working with the finance committee to finalize a proposed budget. We will have a call in January, so anyone can review and discuss the budget. We will vote on the budget in February with dues deadline in March.

**Program Chair Report:** Link Roshunda Price provided a written report. She started with a thank you for those brought donations for Interim House. She noted that the Black Family Wellness Expo is on **March 15, 2025**. It is a national initiative that is done with conjunction with other chapters. She needs five volunteers to assist with planning.

Link Roshunda also noted that Link Corri Wofford is planning a Links Day at the Capitol. We don't have a date yet. We need five volunteers to assist with planning.



**Protocol Moment:** Link Judy McNeely gave report on the December Protocol Pearl, which focused on the correct usage of “Link.” We should not use “Link”, “Connecting-Link” or “Heir-o-Link” in public or for correspondence through public means. The National office is stressing protocol and compliance. Link Katrina Marion explained that they are monitoring social media for compliance with the technology protocol as well.

**Ethics Report:** Link Shirley Mobley-Woods reiterated the need to complete the Ethics compliance verification. There is an emphasis on compliance from the National Office.

**Technology Update:** Link Katrina Marion gave a quick tutorial to upload pictures and video from our mobile devices. Upload them directly to the [technologydetroitlinks@gmail.com](mailto:technologydetroitlinks@gmail.com)

**New Business:** Link Kim indicated that we will vote on the options for the board retreat via email. Link Mearon Lewers stated that in addition to the Salamander in Virginia, Link Kim asked for a Florida option which is still being investigated. Kathy Ayala added another option to go to Mexico - Breathless Cancun Soul Resort and Spa, which was endorsed by Link Michele. This option is for a Thursday-Sunday trip and is all-inclusive. There will be an email survey for all retreat options. Link Mearon and Link Marlo were thanked for their working organizing the retreat.

**Old Business:** Link Marcia reiterated the need to rsvp to the meetings, even if you are not eating. We need to be respectful and make sure the venue is prepared and can accommodate all chapter members.

**Amenities:** Link Shanna Johnson was congratulated for her promotion to Regional President for Henry Ford Health Systems West Market. Link Tyra was congratulated for her new position as Chief Operating Officer at Authority Health.

**Meeting Adjournment:** The meeting was adjourned at approximately 8:00 p.m.



## February 2025 President's Report The Detroit (MI) Chapter of the Links, Incorporated

### Priorities

- **Friendship:** The foundation of our organization, enabling everything that we do.
- **Member Engagement:** This is your chapter. Your voice matters. Bring your ideas and talents.
- **Service:** Let us serve our community and our chapter, to the best of our ability.
- **Operational Excellence:** Effective and efficient processes that enable our chapter to run well and be compliant with national requirements.
- **45<sup>th</sup> Links National Assembly:** Plan and prepare. Detroit. June 24-28, 2026.

### Preparation for the 45<sup>th</sup> National Assembly

- Madam President Ethel Isaacs Williams hosted a virtual meeting for the E-Board of the 6 Metro Detroit Chapters on January 27, 2025.
- 12 Committees will be formed to support the 45NA.
- Leadership responsibilities will be shared across the 6 chapters with each chapter identifying 2 committee chairs and 2 committee co-chairs.

| Committee  | Chair                              | Co-Chair                          |
|--|------------------------------------|-----------------------------------|
| 1. Community Service   | Lorine Parker Mays (Oakland)       | Jack Howard (Renaissance)         |
| 2. Connecting Links  | Lesley Williams (Great Lakes)      | Mearon Lewers (Detroit)           |
| 3. Entertainment   | Denise Brooks-Williams (Detroit)   | Patricia Manley (Ann Arbor)       |
| 4. Fundraising   | Byna Elliott (Renaissance)         | Jackie Davis Besari (Oakland)     |
| 5. Greeters/Hostesses  | Sandra Harris (Ann Arbor)          | Lisa Whitmore Davis (Great Lakes) |
| 6. Logistics   | Michele Peterson (Detroit)         | Kelly Rankin (Greater Wayne)      |
| 7. Marketplace   | Monique Woods (Greater Wayne)      | Jehan Crump Gibson (Renaissance)  |
| 8. Medical & Emergency Response                                  | Deborah Dorsett (Renaissance)      | Tara Scott (Great Lakes)          |
| 9. Platinum/Alumna Support                                       | Tonya Adair (Renaissance)          | Angela Ford (Greater Wayne)       |
| 10. Protocol/Courtesies  | Angela Porter (Greater Wayne)      | Winifred Green (Oakland)          |
| 11. Registration   | Sylvia Ross Sherrill (Great Lakes) | Casey Willis-Abner (Detroit)      |
| 12. Transportation   | Robin Wright King (Oakland)        | TBD/Ann Arbor                     |
| *45NA Treasurer for Detroit Metro Chapters: Tyra Evans (Detroit) |                                    |                                   |

- Madam President Ethel will host a town hall for all Metro Detroit Links on **Thursday, March 7<sup>th</sup>** at 7p.m. at the Westin Book Cadillac, downtown Detroit. Registration link and committee sign-up email sent to the chapter on February 7<sup>th</sup>.
- The Detroit Metro Council finalized the proposed budget to cover the responsibilities of the 6 host chapters. The 6 chapters will share the costs equally.
  - Proposed assessment for Detroit Links is a total of \$200 per person, split between 2 fiscal years.
  - \$100 to be paid April 2025. \$100 to be paid April 2026.
  - Chapter vote at February 12<sup>th</sup> meeting.

### **Program Reports and Data Sheet**

- The Detroit Chapter submitted our Program Reports (LUTV and STEAMM) and Data Sheet via the Links Portal on January 28th (ahead of the February 1st deadline).
- Thank you Link Roshunda Price for your servant leadership and all Link Sisters who contributed to this effort. Great job!

### **Ethics and Standards Training**

- Congratulations Link Sisters on achieving 100% compliance with our Ethics and Standards Training!
- Thank you Link Shirley Mobley-Woods for your servant leadership as our Ethics and Standards Training Chair.

### **Detroit Links 2025 Getaway**

- 15 Detroit Links will be traveling to Cancun for some fun in the sun. Feb 27<sup>th</sup> – March 2<sup>nd</sup>.

### **Important Upcoming Dates**

- **February 12, 2025:** Detroit Links Chapter Meeting, Aurora Italiana Restaurant, West Bloomfield.
- **March 7, 2025:** Madam National President Ethel Isaacs Williams - Town Hall, Westin Book Cadillac.
- **March 12, 2025:** Detroit Links Chapter Meeting, Detroit Golf Club.
- **March 15, 2025:** Black Family Wellness Expo, Northwest Activity Center
- **April 9, 2025:** Detroit Links Chapter Meeting, Detroit Golf Club.
- **May 14, 2025:** Detroit Links Chapter Meeting, Detroit Golf Club
- **June 20, 2025:** Detroit Links Summer Solstice Celebration

In Friendship and Service,

*Link Kim*

# Vice President Report

## February 2025



### Membership Meeting

February 5, 2025

- > All but a few poinsettias were distributed in December by Alumna Squad members.
- > We held an **all-chapter event**, including **Connecting Links and guests over 21 years of age**, on **Sunday, December 15** at **Five Iron Golf** in the **Cambria Hotel** in Detroit.
- > We would like to hold a chapter-wide friendship activity with a **Saks Sip and Shop** for Chapter members.
  - We are also considering a chapter-wide Pickleball event.
- > We will hold **“Blind Date” dinners** throughout the balance of the program year, starting in **February**.
- > We will hold our **Summer Solstice** event on **Friday, June 20**, and the rooftop event space at **3439 Woodward** has been donated to us!
- > We will vote on the bylaw change requiring certified mail notification to members.
- > We will request attendance sabbaticals for Links Kim Gill and Deborah Ford.
- > Service hours are due at the end of February, and forms will be collected at the February meeting.
- > Link Alecia will circulate our roster to secure missing birthdays and provide the opportunity to verify other information.



### Your Membership Committee Members

Chair: Kristi Stepp

Alecia Ashford-Taylor

Denise Brooks-Williams

Allison Martin

Joanna Masten

Kea Norrell-Aitch

Aida Owens

Sherri Pierce

Lauren Sanders

Marcia Turner

Patricia White



Linked in Friendship, Connected in Service  
 Detroit (MI) Chapter

**SERVICE HOUR REPORT: FISCAL YEAR MAY 1, 2024– APRIL 30, 2025**

|                                  |  |
|----------------------------------|--|
| <b>LINK (NAME)</b>               | <b>YOUR FACET GROUP</b>  |
|                                  |  |
| <b>YOUR COMMITTEE ASSIGNMENT</b> | <b>CHAPTER OFFICE HELD AND/OR COMMITTEE OR FACET GROUP YOU CHAIRED</b> |
|                                  |  |

**BASIC SERVICE HOURS**

| Activity                             | Description   | Hours |
|--------------------------------------|---|-------|
| Attended Chapter meetings            | List the number of meetings attended (2 hours per meeting - max of 16 hours if attended 8 meetings) |       |
| Attended Facet meetings              | List # of meetings attended and total hours   |       |
| Attended Facet programs/events       | List # of programs/events attended and total hours  |       |
| Attended Committee meetings          | List # meetings attended and total hours  |       |
| <b>#1. Total Basic Service Hours</b> |   |       |

**ADDITIONAL SERVICE HOURS**

| Activity   | Description                           | Hours |
|--|---------------------------------------|-------|
| National Assembly  | 8 hours                               |       |
| Meeting Prep – Visit Website or Review Emailed Materials | 1 hour per meeting month (8 hrs. max) |       |
| Served as a Facet or Committee Chair                     | Min. 48 hours                         |       |
| Served as a Chapter Officer                              | Min. 96 hours (List office held)      |       |
| Other activities:  | (describe briefly below)              |       |
| Walk for Healthy Living – September 28                   |                                       |       |
| Fundraiser – September 28                                |                                       |       |
| Joint Friendship Month – November 14                     |                                       |       |
| Connecting Link Event – December 15                      |                                       |       |
| Alumna Poinsettia Delivery - December                    |                                       |       |
| Black Family Wellness Expo – March 15                    |                                       |       |
| Alumna Squads  |                                       |       |
| Links Webinars   |                                       |       |
| <b>#2. Total Supplemental Hours</b>                      |                                       |       |

|   |  |
|---|--|
| <b>2024-25 Service Hour Total (add #1 Basic &amp; #2 Supplemental totals)</b> |  |
|   |  |

| Signature | Date |
|-----------|------|
|           |      |

To meet National’s reporting deadline, your completed form must be received by **Friday, February 28, 2025**  
 E-mail: [vpdetroitlinks@gmail.com](mailto:vpdetroitlinks@gmail.com) – Subject: Detroit Links Service Hours

# Financial Secretary Report

The Detroit (MI) Chapter of The Links, Incorporated

## Monthly Report

December 1, 2024 - January 31, 2025

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| INCOME   | AMOUNT            |
|--|-------------------|
| Meeting Meals  | \$2,145.00        |
| Christmas Party  | \$1,231.11        |
| <b>Total Income for November 1, 2024 - November 30, 2024</b> | <b>\$3,376.11</b> |



**TREASURER'S MONTHLY REPORT – UNRESTRICTED  
AND RESTRICTED ACCOUNTS**

Detroit (MI) Chapter of The Links, Incorporated  
**January MONTHLY FINANCIAL REPORT 2025**

Link Tyra Evans

Detroit (MI) Links Chapter Inc.



**DETROIT CHAPTER HAS  
ZELLE!!!!**

**[Detroitlinkszelle@gmail.com](mailto:Detroitlinkszelle@gmail.com)**

# Unrestricted Chase Banking Account

| OPERATIONS CHECKING ACCOUNTING  |  |             |
|---|--|-------------|
|    | Balance Forward, January 1, 2025, Income   | \$21,621.96 |
|    | Deposit/Credits via Paypal/Zelle -         | \$2,145.00  |
|  | Total Income and Interest \$0.00           |             |
|  | Total Brought Forward, Income and Interest | \$23,766.96 |

If you have questions, please call the number on this statement.

### CHECKING SUMMARY

Chase Business Complete Checking



|                          | INSTANCES | AMOUNT             |
|--------------------------|-----------|--------------------|
| <b>Beginning Balance</b> |           | <b>\$21,621.96</b> |
| Deposits and Additions   | 11        | 2,145.00           |
| Checks Paid              | 1         | -700.00            |
| Electronic Withdrawals   | 2         | -696.60            |
| <b>Ending Balance</b>    | <b>14</b> | <b>\$22,370.36</b> |

Congratulations, we waived the \$15 Monthly Service Fee for this statement period, based on your qualifying activity.

Deposits: Meal payments  
Expenses: Ann arbor chapter, supplies, hospitality

# Chase Bank Summary

# Unrestricted Chase Banking Account

|   |                                      |             |
|---|--------------------------------------|-------------|
|    | BALANCE                              | \$23,766.96 |
|    | Expenses/Checks incl. PayPal/Zelle - | \$1,396.60  |
|  | Bank Balance - January 31, 2025      | \$22,370.96 |

# Restricted Account

# Restricted Chase Banking Account



## RESTRICTED MONTHLY FINANCIAL REPORT



Balance Forward, January 1, 2025 Income  
**\$17,195.62**

# Chase Bank Summary

If you have questions, please call the number on this statement.

## CHECKING SUMMARY

Chase Business Complete Checking

|                   | INSTANCES | AMOUNT      |
|-------------------|-----------|-------------|
| Beginning Balance |           | \$17,195.62 |
| Checks Paid       | 1         | -900.00     |
| Ending Balance    | 1         | \$16,295.62 |

Congratulations, we waived the \$15 Monthly Service Fee for this statement period, based on your qualifying activity.

Deposits: None  
Expenses: National Trends

# Restricted Chase account



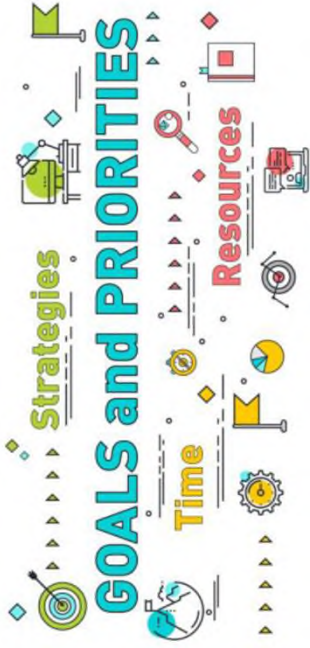
**LESS: Bank Charges**    \$0.00  
Deposit of \$0  
Balance Brought Forward: \$17,195.62



Expenses/Checks incl. PayPal/Zelle: \$900.00



**Bank Balance - January 31, 2025**        **\$16,295.62**



- February vote on Final budget
- March budget to Regional Treasurer

# Detroit (MI) Chapter of The Links, Incorporated

## Statement of Activity Detail

January 2025

| DATE   | TRANSACTION TYPE | NUM  | NAME                     | MEMO/DESCRIPTION                                    | SPLIT                    | AMOUNT            | BALANCE  |
|--|------------------|------|--------------------------|---|--------------------------|-------------------|----------|
| <b>Ordinary Revenue/Expenditures</b>                   |                  |      |                          |   |                          |                   |          |
| Expenditures   |                  |      |                          |   |                          |                   |          |
| Supplies   |                  |      |                          |   |                          |                   |          |
| 01/09/2025   | Expenditure      |      | Michele Peterson         | Zelle payment to Michelle Peterson JPM99audz12e     | TOTAL BUS CHK (9018) - 1 | 113.00            | 113.00   |
| <b>Total for Supplies</b>                              |                  |      |                          |   |                          | <b>\$113.00</b>   |          |
| Supplies & materials                                   |                  |      |                          |   |                          |                   |          |
| Hospitality  |                  |      |                          |   |                          |                   |          |
| 01/13/2025   | Expenditure      |      | Alecia Ashford-Taylor    | Zelle payment to Alecia Ashford XXXXXX5656          | TOTAL BUS CHK (9018) - 1 | 583.60            | 583.60   |
| <b>Total for Hospitality</b>                           |                  |      |                          |   |                          | <b>\$583.60</b>   |          |
| <b>Total for Supplies &amp; materials</b>              |                  |      |                          |   |                          | <b>\$583.60</b>   |          |
| <b>Total for Supplies with sub-accounts</b>            |                  |      |                          |   |                          | <b>\$696.60</b>   |          |
| <b>Total for Expenditures</b>                          |                  |      |                          |   |                          | <b>\$696.60</b>   |          |
| <b>Net Ordinary Revenue</b>                            |                  |      |                          |   |                          | <b>\$ -696.60</b> |          |
| <b>Other Revenue/Expenditure</b>                       |                  |      |                          |   |                          |                   |          |
| Other Revenue  |                  |      |                          |   |                          |                   |          |
| Meals for Link meeting                                 |                  |      |                          |   |                          |                   |          |
| 01/05/2025   | Deposit          |      | Kimberly Keaton-Williams | Zelle payment from KIMBERLY WILLIAMS CMBX0739FS9D   | TOTAL BUS CHK (9018) - 1 | 195.00            | 195.00   |
| 01/06/2025   | Deposit          |      | Marlo Johnson Roebuck    | Zelle payment from MARLO JOHNSON ROEBUCK XXXXXX0188 | TOTAL BUS CHK (9018) - 1 | 195.00            | 390.00   |
| 01/20/2025   | Deposit          |      | Allison Wheatley Martin  | Zelle payment from ALLISON MARTIN BACzosc0w6nx      | TOTAL BUS CHK (9018) - 1 | 195.00            | 585.00   |
| 01/22/2025   | Deposit          |      | Yolanda Bates            | Zelle payment from YOLANDA R BATES XXXXXX9863       | TOTAL BUS CHK (9018) - 1 | 195.00            | 780.00   |
| 01/25/2025   | Deposit          |      | Mearon T. Lewers         | Zelle payment from CLYDE LEWERS CMB01Y5OZVJ3        | TOTAL BUS CHK (9018) - 1 | 195.00            | 975.00   |
| 01/29/2025   | Deposit          |      | Lynn Marine Adams        | Zelle payment from LYNN ADAMS CMB01Y9R5KXU          | TOTAL BUS CHK (9018) - 1 | 195.00            | 1,170.00 |
| 01/30/2025   | Deposit          |      | Jenice Mitchell Ford     | Zelle payment from JENICE MITCHELL FORD BACf3yyvcds | TOTAL BUS CHK (9018) - 1 | 195.00            | 1,365.00 |
| 01/31/2025   | Deposit          |      | Judith McNeeley          | Zelle payment from JUDITH MCNEELEY CMB01YBSYR62     | TOTAL BUS CHK (9018) - 1 | 195.00            | 1,560.00 |
| 01/31/2025   | Deposit          |      | Markisha Williams        | Zelle payment from MARKISHA WILLIAMS BACdxgmdggpw   | TOTAL BUS CHK (9018) - 1 | 195.00            | 1,755.00 |
| 01/31/2025   | Deposit          |      | Kimberly Trent           | Zelle payment from KIMBERLY TRENT PNCAA0Pnn53E      | TOTAL BUS CHK (9018) - 1 | 195.00            | 1,950.00 |
| 01/31/2025   | Deposit          |      | Tyra Evans               | Zelle payment from TYRA LANETTE EVANS 0GI04BC1I571  | TOTAL BUS CHK (9018) - 1 | 195.00            | 2,145.00 |
| <b>Total for Meals for Link meeting</b>                |                  |      |                          |   |                          | <b>\$2,145.00</b> |          |
| <b>Total for Other Revenue</b>                         |                  |      |                          |   |                          | <b>\$2,145.00</b> |          |
| Other Expenditure                                      |                  |      |                          |   |                          |                   |          |
| Programming Expense                                    |                  |      |                          |   |                          |                   |          |
| 01/03/2025   | Check            | 3265 | Ann Arbor Links          | CHECK # 3265  | TOTAL BUS CHK (9018) - 1 | 700.00            | 700.00   |
| <b>Total for Programming Expense</b>                   |                  |      |                          |   |                          | <b>\$700.00</b>   |          |
| National Trends  |                  |      |                          |   |                          |                   |          |
| 01/07/2025   | Check            | 2165 |                          | CHECK # 2165  | TOTAL BUS CHK (8994) - 1 | 900.00            | 900.00   |
| <b>Total for National Trends</b>                       |                  |      |                          |   |                          | <b>\$900.00</b>   |          |
| <b>Total for Programming Expense with sub-accounts</b> |                  |      |                          |   |                          | <b>\$1,600.00</b> |          |
| <b>Total for Other Expenditure</b>                     |                  |      |                          |   |                          | <b>\$1,600.00</b> |          |

# Detroit (MI) Chapter of The Links, Incorporated

## Statement of Activity Detail

January 2025

| DATE                     | TRANSACTION<br>TYPE | NUM | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT            | BALANCE |
|--------------------------|---------------------|-----|------|------------------|-------|-------------------|---------|
| <b>Net Other Revenue</b> |                     |     |      |                  |       | <b>\$545.00</b>   |         |
| <b>Net Revenue</b>       |                     |     |      |                  |       | <b>\$ -151.60</b> |         |

**Detroit (MI) Chapter of the Links Incorporated**  
**Approved Budget - Unrestricted Operating Funds**  
**May 1, 2025 thru April 30, 2026 Fiscal Year**

**Based on 55 Active Members, 1 Member on Leave, \$ Total Dues \$656.00**

**Beginning Cash Balance**

**Projected Income**

National Dues for 55 Members (\$325 x 55)=\$17,875

National Dues for 325(Potential) Member on LOA (1)

Chapter Dues for 55 Active members (\$331x55)=\$18,205

**Dues=\$656 @55 FY25/26**

**25/26 Suggestions**

Total Income \$ 36,400.00

**Projected Expenses**

|  |    |           |             |
|--|----|-----------|-------------|
| Dues to Nationals                              | \$ | 17,875.00 |             |
| Advertisements                                 | \$ | 250.00    | \$ 250.00   |
| Amenities/Hospitalites/Bereavement             | \$ | 1,500.00  | \$ 1,500.00 |
| Meeting Room Fee                               | \$ | 1,600.00  | \$ 1,600.00 |
| Other facility/Room fees                       | \$ | 500.00    | \$ 500.00   |
| Bonding Insurance                              | \$ | 500.00    | \$ 500.00   |
| Delegates (2) National Assembly                | \$ | 3,500.00  | \$ 2,000.00 |
| Delegates (2) Central Area                     | \$ | 1,200.00  | \$ 2,200.00 |
| <b>Leadership Experiences</b>                  |    |           | \$ 1,000.00 |
| Eventbrite/Quickbooks Software                 | \$ | 750.00    | \$ 750.00   |
| Audit/Tax Prep                                 | \$ | 925.00    | \$ 925.00   |
| Office Supplies/Copies/Postage/Misc.           | \$ | 650.00    | \$ 650.00   |
| Storage Fee                                    | \$ | 912.00    | \$ 1,356.00 |
| Chapter Photo                                  | \$ | 500.00    | \$ 600.00   |
| P.O. Box Renewal                               | \$ | 100.00    | \$ 100.00   |
| Metro Detroit Council Meeting                  | \$ | 500.00    | \$ 800.00   |
| PayPal Fees                                    | \$ | 300.00    | \$ 150.00   |
| Website  | \$ | 520.00    | \$ 620.00   |
| Alumna Expenses                                | \$ | 500.00    | \$ 1,000.00 |
| <b>Retreat Funds</b>                           |    |           | \$ 550.00   |
| <b>Ceremonies</b>                              |    |           | \$ 100.00   |
| Chapter Recognition Award - Outgoing President | \$ | 250.00    | \$ 250.00   |
| President and Sisterhood Awards                | \$ | 500.00    | \$ 500.00   |
| Metro Detroit Friendship Event Seed Money      | \$ | 250.00    | \$ 300.00   |

2000

Projected Ending Balance

\$ - **Total Expenses \$ 15,707.00 \$ 18,201.00**

Total Expenditures \$ **36,400.00**

Balanced Budget \$0



**Program Committee Report**  
**February 12, 2025**  
**Roshunda Price, Chair**

Program Committee: HHS: Christina Clark\* and Marlo Johnson Roebuck\*\*; ITS: Gail Perry-Mason\* and Dr. Jeanne “Nosipho” Wardford\*\*; STY: Shirley Mobley Woods\* and Joanna Masten\*\*, NTS: Sherri Pierce\* and Linda Parker\*\*; Arts: Chrystal Wilson\* and Kimberly Gill\*\*

\*Chair; \*\*Co-chair

**2023-2025 Program Report (LUTV and STEAMM) and the 2023-2025 Data Sheet:** Submitted and approved as of January 28 (early!). Thanks to Links Sherri Pierce, Linda Parker, Katrina Turnbow Marion, Chrystal Wilson and the executive committee for their work and support in pulling everything together!

**LUTV Part II:** The School at Marygrove, Friday, January 31, 2025. Alumna members Sheila Finney, and Glenda Price participated.

**Upcoming Activities:**

- **Services To Youth Facet:** March 12, 2025, The School at Marygrove, Members encouraged to attend and support
- **Black Family Wellness Expo (BFWE),** March 15, 2025. Volunteers Needed.
- **Health and Human Services Facet:** March 15, 2025, BFWE. Volunteers Needed.
- **The Arts Facet:** March 15, 2025, BFWE. Volunteers Needed.
- **International Trends and Service Facet: Mid-April,** The School at Marygrove, Members encouraged to attend and support
- **Other chapter and national programming:** There are numerous chapter and national program initiatives; we cannot do them all. To have the greatest level of chapter engagement and participation, and program success, the Program Committee will review the list of recommended programs and bring recommendations to the chapter. The will of the chapter will be the final determinant for programming outside of the facet programs.

**Alumna Member Participation and Support:** Please consider inviting Alumna members to facet and chapter programming, and, at the discretion of the committee/facet, planning meetings.

**Chapter Meeting Report Out:** Upcoming facet activities and chapter programs will be announced during chapter meetings to facilitate chapter-wide participation.

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**All Links are encouraged and expected to participate and support all facet and chapter programming. Per the chapter bylaws active members “Must participate in Chapter activities and programs designed to implement the national programs of the The Links, Incorporated.”**



*Linked in Friendship, Connected in Service*

# February 2025 Protocol Pearl Establishing Protocol





## What is Establishing Protocol for The Links, Incorporated?

- Establishing the announcement or greeting order of those present who are National, Area, and Chapter Officers; Honorary Members, Government Officials, Dignitaries, other special guests, and members of The Links, Incorporated.

## How to Establish Protocol?

- Protocol is established during plenary sessions as well as luncheon and dinner programs at the National Assembly, Area Conference, or Chapter events.
- Protocol is to be established by the first person who speaks to open an event.
- Subsequent speakers do not have to reestablish protocol but address the presiding officer(s) (National President/Area Director).
- Subsequent speakers should not say, “Protocol has been established.”
- Establishing protocol before The Links, Incorporated Pledge or Song, or before an invocation or prayer is unnecessary.

## Protocol Greeting Example for a Chapter Event

### *Chapter Protocol Greeting:*

*To our Chapter President, (Name), [if present, National President and/or Area Director] (Name), Chapter Vice President, (Name), [if present, National Vice President and/or Area Vice Director] (Name), Chapter Officers, present and past; (National and Area Officers, present and past); special guest, if applicable); my Links Sisters, good (morning/afternoon/ evening).*

*All subsequent speakers' remarks should be preceded by the following greeting: Madam President (Madam National President – when present).*

Please refer to the National Protocol Manual for further details.